

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held  
in the CORRAN HALLS, OBAN  
on WEDNESDAY, 11 MARCH 2015**

**Present:** Councillor Roddy McCuish (Chair)

Councillor Elaine Robertson

Councillor Neil MacIntyre

**Attending:**

Graeme Forrester, Argyll and Bute Council  
Rona Gold, Argyll and Bute Council  
Laura MacDonald, Argyll and Bute Council  
Sybil Johnston, Argyll and Bute Council  
Carol Keeley, Argyll and Bute Council  
Joanna Peebles, Scottish Water  
Inspector Julie McLeish, Police Scotland  
Andrew MacLure, Scottish Fire and Rescue  
Alison Hardman, NHS Highland  
Eleanor MacKinnon, OLI Health and Wellbeing Network  
Rona Dougal, Argyll Voluntary Action  
Hannah Kenter, Argyll Voluntary Action  
Sue Vest, Hope Kitchen  
Jessie MacFarlane, Oban Community Council  
Duncan Martin, Oban Community Council  
Nigel Mitchell, Kilninver & Kilmelford Community Council  
Les Stewart, Connel Community Council  
Margaret Adams, Ardchattan Community Council  
Jane Darby, Kilmore Community Council

**1. WELCOME AND APOLOGIES**

Apologies for absence were intimated from:

Councillor Iain Angus MacDonald  
Kate Winton, Oban Community Council  
Marri Malloy, Oban Community Council  
Donald Watt, NHS Highland  
Stephen Whiston, NHS Highland

The Chair ruled and the Group agreed to take the agenda items out of sequence in order to facilitate attendance of partners.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

**3. MINUTES**

(a) **OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP -  
10 DECEMBER 2014**

The Minutes of the Oban, Lorn and the Isles Community Planning Group held on 10<sup>th</sup> December 2014 were approved as a correct record.

#### **4. SCOTTISH WATER**

Joanna Peebles from Scottish Water gave a presentation to the Group, providing them with an overall service review of what Scottish Water provide to the communities in Argyll and Bute.

##### **Decision**

The Group noted the information provided and the Chair thanked Joanna Peebles for taking the time to come to the meeting.

(Ref: Presentation by Scottish Water dated 11<sup>th</sup> March 2015, submitted).

#### **5. AREA COMMUNITY PLANNING GROUP REVIEW**

##### **(a) TERMS OF REFERENCE AND FUTURE WORKING**

The Area Committee Manager took the Group through a report which provided an update on the progress of the development of the Area Community Planning Group Terms of Reference and future ways of working.

The Area Committee Manager invited the Group to nominate and elect a Chair and Vice Chair for the Oban, Lorn and the Isles Community Planning Group.

##### **Decision**

The Area Community Planning Group:-

1. Agreed to adopt the revised Terms of Reference submitted in the report;
2. Agreed to appoint Margaret Adams of Ardchattan Community Council as the Chair and Councillor Roddy McCuish as the Vice Chair of the Oban, Lorn and the Isles Area Community Planning Group, and agreed that they take up these posts with effect 1<sup>st</sup> April 2015;
3. Agreed the revised meeting schedule and dates submitted within the report and agreed to two afternoon meetings in August 2015 and February 2016, and two evening meetings in May and November 2015;
4. Agreed to incorporate a pre-agenda meeting into the administration process for the Area Community Planning Group; and
5. Agreed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

(Ref: Report by Area Governance Manager dated 11<sup>th</sup> March 2015, submitted).

**(b) REVISED MEMBERSHIP**

The Group gave consideration to a report which provided an update on the progress of agreed changes to membership for the Area Community Planning Group (Area CPG) asked the Area CPG to agree and adopt these. The Area Committee Manager advised that in terms of the membership, Argyll and Bute Council and Community Councils were core partners of the Group. Councillor Robertson advised the Group that Veronica Kennedy from NHS Highland has retired and asked if the details could be updated.

**Decision**

The Area Community Planning Group agreed:-

1. The revised membership of the group as discussed at the December CPG meeting;
2. That the revised membership is taken forward on a trial basis for a period of one year, with a review on its effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

(Ref: Report by Area Governance Manager dated 11<sup>th</sup> March 2015, submitted)

**(c) SOA: LOCAL**

A report was provided informing members of the Area Community Planning Group of the consultative and inclusive process of creating the Single Outcome Agreement (SOA) Local document.

The report also informs members of the Group how community initiatives can be incorporated into the SOA: Local.

**Decision**

The Area Community Planning Group:

1. Approved the SOA: Local for Oban, Lorn and the Isles; and
2. Approved the criteria and process proposed for the inclusion of community initiatives into the SOA: Local.

(Ref: Report by Community Planning Manager dated 11<sup>th</sup> March 2015, submitted).

**(d) SOA: LOCAL SUPPLEMENTARY INFORMATION**

The Community Planning Manager took the Group through a report which provided additional information that had been gathered at the

SOA: Local Workshop, which is not contained within the existing plans but which may be of interest to the Area Community Planning Group.

### **Decision**

The Area Community Planning Group noted the attached information on community delivered activities and opportunities for future development and agreed that these be considered at future Area Community Planning Group meetings when discussing the relevant SOA outcome.

(Ref: Report by Community Planning Manager dated 11<sup>th</sup> March 2015, submitted).

## **6. REVISED COMMUNITY PLANNING STRUCTURE (ARGYLL AND BUTE)**

The Group gave consideration to an update by the Community Planning Manager.

The Community Planning Manager provided an overview of the structure in place for Community Planning in Argyll and Bute, this included looking at other structures in place across Scotland and highlighting the role of the Management Committee and the Partnership Board. She highlighted that the meeting schedule of the Management Committee had been revised to enable any 'highlights from the Oban, Lorn and the Isles CPG' to be discussed and the agendas have been revised to two outcomes per meeting.

The Chair asked the Community Planning Manager if the Chairs of the Area Community Planning Groups sit on the Management Committee as he felt this would be beneficial. The Community Planning Manager agreed to feed this suggestion back to the Management Committee.

### **Decision**

The Area Community Planning Group noted the information provided.

(Ref: Verbal update by Community Planning Manager dated 11<sup>th</sup> March 2015, submitted).

## **7. HIGHLIGHTS FROM CPP MANAGEMENT COMMITTEE**

### **(a) CONSIDERATION OF OUTCOME 5: (PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)**

The group gave consideration to a new position statement for physical activity which had been prepared for Argyll and Bute by the Health and Wellbeing Partnership, which was launched in January 2015.

The group heard from Alison Hardman from NHS Highland who outlined the 7 key target areas for action. She made reference to a short film and pointed out that a Sports Hub was being developed throughout different areas in Argyll and Bute and GPs routinely made referrals to local Leisure facilities.

<https://www.youtube.com/watch?v=3F5Sly9JQao>

Sue Vest from Hope Kitchen felt there was a lack of walking areas and designated cycle areas in Oban. Eleanor MacKinnon from OLI Health and Wellbeing Network advised that there is a walking group in Oban which meets on a Tuesday and Thursday night at Atlantis and Oban Congregational Church Hall.

### **Decision**

The Area Community Planning Group:-

1. Noted the contents of the paper and accompanying summary Position Statement.
2. Agreed to consider the role this Group can play in increasing physical activity levels locally;
3. Agreed to promote the 7 key Target Areas for Action locally; and
4. Agreed to review where increasing physical activity is included in the local Community Plan.

(Ref: Report by Health Improvement Principal Argyll and Bute CHP dated 11<sup>th</sup> March 2015, submitted).

## **8. OUTCOME 2 - WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH**

### **(a) CONSIDERATION OF SOA: LOCAL AND SUPPORTING INFORMATION**

### **(b) COMMUNITY BROADBAND SCOTLAND**

A report from Community Broadband Scotland providing an update to the Area Community Planning Group on the progress of providing superfast broadband to the whole of Argyll and Bute, was considered.

### **Decision**

The Area Community Planning Group:

1. Noted the contents of the report; and
2. Asked Campbell Cameron from Community Broadband Scotland for an update on the plans for broadband for Kilninver and Kilmelford.

(Ref: Report by Community Broadband Scotland dated 11<sup>th</sup> March

2015, submitted).

**(c) LOCAL DEVELOPMENT PLAN ADOPTION & IMPLEMENTATION UPDATE**

The Senior Planning and Strategies Officer gave a presentation to the Area Community Planning Group on the Local Development Plan Adoption and Implementation.

She spoke about the challenges and key objectives which include population; safeguard environment and housing, industry and business.

She also spoke about the action programme and the Community Planning Delivery of the Local Development Plan.

**Decision**

The Area Community Planning Group noted the information provided.

(Ref: Presentation by Senior Planning and Strategies Officer dated 11<sup>th</sup> March 2015, submitted).

**9. OUTCOME 6 - PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES**

**(a) CONSIDERATION OF SOA: LOCAL AND SUPPORTING INFORMATION**

**(b) POLICE SCOTLAND**

Inspector McLeish gave an update to the Area Community Planning Group on Police Scotland.

She advised that the local policing plans are about to be issued where they will be focusing on Road Policing, Drugs, Anti-Social Behaviour and thefts which fall under outcome 6 – people live in safer and stronger communities.

She confirmed that there have been a number of drug detections and house searches which has been a major issue in Oban but confirmed that 'Shop a Dealer' scheme has been an excellent help for police intelligence.

She advised that an operation will be underway from 23<sup>rd</sup>-29<sup>th</sup> March which will help tackle door step crime and they are holding roadshows for vulnerable groups.

Inspector McLeish confirmed that there will be a new officer, Darren Miller, residing in the Police house in Dalmally.

Inspector McLeish confirmed that she is moving post to the

Lochgilphead Office on 20<sup>th</sup> March and Sergeant Mark Stephen would be filling her post in Oban. The Chair, on behalf of the Area Community Planning Group, wished Inspector McLeish all the best in her new post and thanked her for all her hard work in the Oban, Lorn and the Isles area and for their good working relationship.

### **Decision**

The Area Community Planning Group noted the information provided.

(Ref: Verbal update by Police Scotland dated 11<sup>th</sup> March 2015, submitted).

### **(c) SCOTTISH FIRE AND RESCUE**

Andrew MacLure from Scottish Fire and Rescue gave a verbal update to the Area Community Planning Group.

He advised that the Spring Season Action Plan will be starting soon to tackle grass and woodland fires which they had an increase in last year.

He reminded partners that Scottish Fire and Rescue do home fire safety visits. Eleanor MacKinnon from OLI Health and Wellbeing Network updated the Group on the pilot which is currently being run for the elderly to help them fit fire alarms, which Alex Purdie is leading on.

Laura MacDonald, Community Development Officer asked if the 'Cut it Out' scheme will be going to the island High Schools as they are keen for this to happen. Mr MacLure agreed to check this out.

Carol Keeley, Civil Contingencies Manager updated the Group on community resilience and advised that they are continuing to support community councils.

### **Decision**

The Area Community Planning Group noted the information provided.

(Ref: Verbal update by Scottish Fire and Rescue dated 11<sup>th</sup> March 2015, submitted).

## **10. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)**

The Group gave consideration to a report which provided the Community Planning Group with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP).

## **Decision**

The Area Community Planning Group:

1. Noted the contents of the report; and
2. Asked that representation from the Health and Social Care Integration team be present at the next Area Community Planning Group meeting in May.

(Reference: Report by Programme Lead Integration, dated 10 March 2015, submitted)

### **11. DATE OF NEXT MEETING**

The next Oban, Lorn and the Isles Community Planning Group meeting will be held on Thursday 21<sup>st</sup> May at 6:30pm in the Corran Halls, Oban.